

# NEENAH-MENASHA SEWERAGE COMMISSION

## Regular Meeting

Tuesday July 27, 2021

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

**Present:** Commissioners Forrest Bates, Steve Coburn, Kevin Hietpas, Greg Weyenberg, Corey Gordon, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

**Also Present:** Rob Franck (MCO); Chad Olsen (McMahon); Kyle Collett, Darren Woods (U.S. Paper Mills).

**Excused:** Raymond Zielinski

## Public Forum

No one in attendance for the public forum.

## Minutes

June 22, 2021 Regular Meeting minutes: Motion made and seconded by Commissioners Bates/Weyenberg to approve the minutes from the June 22, 2021 Regular Meeting. Motion carried unanimously.

## Correspondence

There was no correspondence discussed.

## Old Business

Interceptor Transfer of Ownership to Menasha. Commissioners discussed the Conveyance of Rights in Land from the NMSC to the City of Menasha. Motion made and seconded by Commissioners Coburn/Bates to approve the Conveyance of Rights in Land from the Neenah-Menasha Sewerage Commission to the City of Menasha. Motion carried unanimously. Commissioner Weyenberg questioned if the Commission Attorney should be present for approval of matters where legal documents are involved.

NMSC Resolution 2021-3, A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Accountant Voigt reported the wording in the Resolution was changed to address concerns that were expressed. After discussion motion made and seconded by Commissioners Bates/Coburn to approve NMSC Resolution 2021-3, A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Motion carried unanimously on a roll call vote (6-0).

## New Business

Operations, Engineering, Planning

McMahon Project Updates:

Facility Re-Rating Study – Chad Olsen reported he has no new information regarding the re-rating.

Phosphorus Removal/UV Disinfection Project. Chad mentioned this is ongoing; discussions with the DNR regarding submitting specs has been extended until December 31, 2021. The project completion date does not change.

Land Swap with Menasha. Manager Much and Chad Olsen met with Mayor Merkes and the Parks Director to discuss further the potential land swap of Commission property for City Park land. Items discussed included: landscape buffer & berm, replacement of bathroom facility and playground equipment, removal of existing berm, fence with no barbed wire, potential ground contamination. Chad indicated he received quotes for the geotechnical services. Commissioners discussed the projected costs, potential for contamination, and making the land swap and allowing the City with continued use of the park land until it is needed by the Commission. President Youngquist expressed needing to know what the costs would be; Commissioner Weyenberg is not objecting to replacing the playground equipment, could the costs be shared for replacing the bathroom facilities and the berms? We will need to meet with the City again for further discussion; President Youngquist will contact the Mayor Merkes.

Plant Boiler Digester Replacement. Chad Olsen reported the project is ongoing; one boiler is removed; it will be replaced with two natural gas boilers. When the natural gas boilers are installed, the other boilers will be removed and then the digester gas boilers will be installed. There will be a pay request at the August meeting.

WPDES Permit Application Assistance. Chad Olsen reported he has no new information to report.

Phosphorus Rate Study. Chad Olsen reported work is progressing on the rate study.

McMahon Invoices. Commissioners discussed McMahon invoices #923080, and #923081 phase 08 in the amounts of \$4,650.00, and \$106.50. Motion made and seconded by Commissioners Coburn/Bates to approve payment of invoices #923080 and #923081 phase 08. Motion carried unanimously.

Operating Report. Manager Much reported we blended during the past rain event; plant operations during this period were further detailed. Manager Much reported on applying for a mercury variance; the DNR responded that we have been meeting current limits. Equipment & Grounds Report - Rob additionally reported on: boilers – electricians have worked as far ahead as they can, August Winter & Sons are working ahead until equipment arrives; optimizer panel is taking longer to install than anticipated; discussed the west centrifuge rebuild. After discussion, motion by Commissioners Bates/Coburn to accept the operations report. Motion carried unanimously.

#### Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported the June financial statements are reporting an income in monthly operations; year-to-date we are still at an operating loss. Interest rates on investments have not changed. Accountant Voigt further reported MCO generated about \$2,900

in additional revenue for the Commission. After discussion, motion made and seconded by Commissioners Bates/Coburn to approve the Accountant's Report for June 2021. Motion carried unanimously.

Update on future potential financing. President Youngquist reported the need to meet with Baird to discuss financing options.

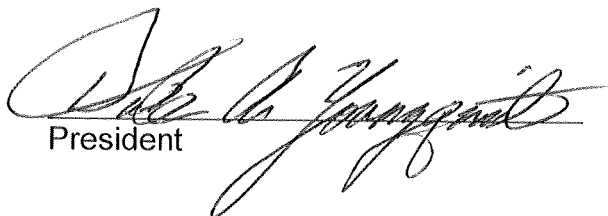
Update on Contract Renewal with Sonoco. Manager Much reported we are waiting for Attorney Thiel to respond to some questions. Chad Olsen reported meeting with Sonoco reps to discuss methods to reduce loadings; Kyle Collett reported having success in reducing suspended solids loadings and some success in reducing BOD loadings.

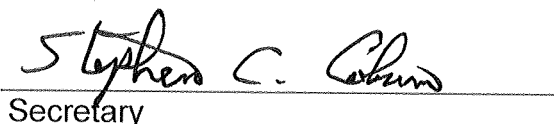
Motion made and seconded by Commissioners Coburn/Bates to approve for payment MCO invoices #27341 and #27376 in the amounts of \$130,144.08 and \$592.17 with payment to be made after August 1, 2021. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Bates to approve Operating and Payroll Vouchers #138830 through #138881 in the amount of \$333,813.47 for the month of June 2021. Motion carried unanimously.

**Adjournment**

Motion made and seconded by Commissioners Bates/Coburn to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:25 a.m.

  
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President

  
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Secretary